

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

NAME _____ SSN: _____

ADDRESS: _____

ARE YOU 18 YEARS OR OLDER? YES/NO PHONE: _____ APT. NO. _____

IN CASE OF EMERGENCY CONTACT: _____

PHONE: _____ RELATIONSHIP: _____

ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS? Yes _____ NO _____

EMPLOYMENT DESIRED

POSITION _____ DATE YOU CAN START _____

SALARY DESIRED _____

ARE YOU EMPLOYED NOW? _____ IF SO, MAY WE CONTACT YOUR EMPLOYER? _____

EVER APPLIED TO THE CITY BEFORE? _____ WHEN? _____

EVER WORKED FOR THE CITY BEFORE? _____ WHEN? _____

WHO REFERRED YOU TO THE CITY? ☐ EMPLOYMENT AGENCY ☐ NEWSPAPER AD

☐ STATE EMPLOYMENT OFFICE ☐ COLLEGE PLACEMENT SERVICE ☐ WALK IN

☐ FRIEND ☐ OTHER

EDUCATION

SCHOOL LEVEL	NAME/LOCATION OF SCHOOL	NO. OF YRS.	GRAD UATE?	COURSE OF STUDY
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS TECHNICAL				

FORMER EMPLOYERS

NAME/ADDRESS OF PRESENT OR LAST EMPLOYER: _____

START DATE: _____ LEAVE DATE: _____ SALARY: _____ MAY WE CONTACT: YES/NO

JOB TITLE: _____ SUPERVISOR NAME: _____

DESCRIPTION OF WORK: _____

NAME/ADDRESS OF PRESENT OR LAST EMPLOYER: _____

START DATE: _____ LEAVE DATE: _____ SALARY: _____ MAY WE CONTACT: YES/NO

JOB TITLE: _____ SUPERVISOR NAME: _____

DESCRIPTION OF WORK: _____

NAME/ADDRESS OF PRESENT OR LAST EMPLOYER: _____

START DATE: _____ LEAVE DATE: _____ SALARY: _____ MAY WE CONTACT: YES/NO

JOB TITLE: _____ SUPERVISOR NAME: _____

DESCRIPTION OF WORK: _____

REFERENCES

NAME	ADDRESS / PHONE	BUSINESS	YRS KNOWN